

Event Application Form



Thank you for your offer to fundraise for Lymphoma Australia. Before you start you will need to complete this form for us to approve your event. Please complete this form and email back to enquiries@lymphoma.org.au

This form must be completed by any individual or group wishing to conduct a fundraising activity on behalf of Lymphoma Australia. Please submit the completed form to prior to proceeding with the event. Once you have submitted your application a Lymphoma Australia representative will be in touch with you to discuss your requirements and your event further.

INDIVIDUAL OR GROUP DETAILS

Name					
Business name (if relevant)					
Parent/guardian's name (if U18)					
Address					
		State		Postcode	
Contact email					
Contact phone					
What has inspired you to raise funds for Lymphoma Australia?					

EVENT DETAILS

Name of event					
General nature of event					
Are you planning to host a Legs Out for Lymphoma event?				Yes	No
Date of event					
Estimated number of attendees					
Have you previously raised funds for Lymphoma Australia?				Yes	No
If yes, please specify					
Would you like to receive updates on events, news and research?				Yes	No
Would you like us to promote your event on the website, social media and newsletter?				Yes	No

PROMOTING THE EVENT

Describe how you will promote the event

SOCIAL MEDIA

If you would like Lymphoma Australia to promote your event on our website and social media, please write a brief description outlining your event.

LYMPHOMA AUSTRALIA SUPPORT AND MERCHANDISE

I would like to request the following support/assistance from Lymphoma Australia

	Use of Logo		Lymphoma Australia posters A3/A4/A5
	Lymphoma Australia Brochures		Lymphoma Australia representative to attend your event
	Borrow signage (retractable/outdoor banners)		

Please indicate the quantity requested (subject to availability)

	Lymphoma Ribbons (RRP\$1)		Lymphoma Donation Boxes
	Lymphoma Wristbands (RRP\$3)	More items are available in our online shop	

Please note: you will only need to pay for the above after they have been sold. Any unsold merchandise can be returned to Lymphoma Australia. Proceeds from the sale are to be sent to Lymphoma Australia with funds raised.

BUDGET

What is your anticipated income?

What is your anticipated expenses:

N.B. All funds that are collected should be given to Lymphoma Australia no later than 2 weeks after the event.

DISCLAIMER AND FUNDRAISING AGREEMENT

Lymphoma Australia reserves its right to withdraw its approval for the fundraiser/event at any time if it appears there is a likelihood of the fundraiser failing to adhere to any of the above terms and conditions, and/or community fundraising guidelines. I further verify that I am in proper physical and mental condition to participate in the fundraiser and acknowledge that I am aware of the risks involved and voluntarily agree to assume those risks.

1. I accept the terms and conditions of the fundraising guidelines. I agree to conduct my fundraiser/event in accordance with those terms and conditions and in a manner which upholds the integrity, professionalism and ethos of Lymphoma Australia.
2. I have read and I agree to abide by the fundraising rules and guidelines of Lymphoma Australia and indemnify Lymphoma Australia from and against any claims for injuries or damage arising at or from the event/fundraiser that is the subject of this application.

Name		Signature
Date		

Thank you for your support. We recommend that you print or make a copy of this agreement for your records and return via mail: **Lymphoma Australia, PO Box 676, Fortitude Valley QLD 4006** or Email: enquiries@lymphoma.org.au. If you have any questions please contact us on **1800 359 081**. Thank you for supporting Lymphoma Australia. **Together we can beat Lymphoma.**